

**To:** CHENG, CHRISTINA[Cheng.Christina@epa.gov]  
**Cc:** Strauss, Alexis[Strauss.Alexis@epa.gov]; Barton, Dana[Barton.Dana@epa.gov]; Hiett, Richard[Hiett.Richard@epa.gov]; Lyons, John[Lyons.John@epa.gov]; Manzanilla, Enrique[Manzanilla.Enrique@epa.gov]; Falvo, Nicholas[falvo.nicholas@epa.gov]  
**From:** Miner, Robert  
**Sent:** Thur 8/3/2017 9:17:21 PM  
**Subject:** Re: Leviathan

Thank you very much. We will be back to you with our list. We are looking forward to it.

Sent from my iPhone

On Aug 3, 2017, at 3:57 PM, CHENG, CHRISTINA <Cheng.Christina@epa.gov> wrote:

Hi Bob,

We are confirming the meeting for Wednesday, August 23, at 10am – 1pm. The meeting will be at our office at 75 Hawthorne Street, San Francisco, CA 94105.

Please provide a list of participants name so I can inform our security office. You and your team may have to arrive 10 minutes early for security check in the lobby. Thanks!

Christina

Christina Cheng

US EPA Region 9

415-972-3017

**From:** Miner, Robert [mailto:Robert.Miner@bp.com]  
**Sent:** Wednesday, August 02, 2017 5:47 PM  
**To:** Manzanilla, Enrique <Manzanilla.Enrique@epa.gov>

**Cc:** Strauss, Alexis <[Strauss.Alexis@epa.gov](mailto:Strauss.Alexis@epa.gov)>; Falvo, Nicholas <[falvo.nicholas@epa.gov](mailto:falvo.nicholas@epa.gov)>; Barton, Dana <[Barton.Dana@epa.gov](mailto:Barton.Dana@epa.gov)>; Hiett, Richard <[Hiett.Richard@epa.gov](mailto:Hiett.Richard@epa.gov)>; CHENG, CHRISTINA <[Cheng.Christina@epa.gov](mailto:Cheng.Christina@epa.gov)>; Lyons, John <[Lyons.John@epa.gov](mailto:Lyons.John@epa.gov)>  
**Subject:** Re: Leviathan

Thanks very much

Sent from my iPhone

On Aug 2, 2017, at 6:32 PM, Manzanilla, Enrique <[Manzanilla.Enrique@epa.gov](mailto:Manzanilla.Enrique@epa.gov)> wrote:

Hello Bob

That week would work better for me at least. Let me and Christina zero on the options you have proposed in terms of dates and times. I'm not sure we need a whole 3 hours but we will set aside that time slot.

In your previous email, you asked about "stakeholders". We are thinking about a short list of Regional Board, Nevada DEP, and the Washoe Tribe, Forest Service, USFWS – all of which have a role in the RI/FS process. Regarding the tribe, given the history at the site and its importance to the tribe, our ability to address issues related to their traditional uses will be important.

Again, if any questions arise in the meantime, let me know

Enrique Manzanilla

**From:** Miner, Robert [<mailto:Robert.Miner@bp.com>]  
**Sent:** Wednesday, August 2, 2017 2:46 PM  
**To:** Manzanilla, Enrique <[Manzanilla.Enrique@epa.gov](mailto:Manzanilla.Enrique@epa.gov)>; Strauss, Alexis <[Strauss.Alexis@epa.gov](mailto:Strauss.Alexis@epa.gov)>; Falvo, Nicholas <[falvo.nicholas@epa.gov](mailto:falvo.nicholas@epa.gov)>

**Cc:** Barton, Dana <[Barton.Dana@epa.gov](mailto:Barton.Dana@epa.gov)>; Hiett, Richard <[Hiett.Richard@epa.gov](mailto:Hiett.Richard@epa.gov)>;  
CHENG, CHRISTINA <[Cheng.Christina@epa.gov](mailto:Cheng.Christina@epa.gov)>; Lyons, John  
<[Lyons.John@epa.gov](mailto:Lyons.John@epa.gov)>  
**Subject:** RE: Leviathan

Enrique and Christina:

Thanks again for your invitation to get started on this process. I have checked in with our team and the week of August 21<sup>st</sup> would be better for us.

We would prefer an in-person meeting for the kick-off, if you don't mind. We think it would help get the process kick-started effectively. Our best days are Tuesday, August 21<sup>st</sup> and Wednesday, August 22<sup>nd</sup>, but we could try to make other days work if those don't for your team.

We think we have some positive lessons learned to share from our experience with LEAN and a few ideas to throw into the process, so think a little longer first meeting would be helpful. Do you think we could schedule three hours for the opening discussion?

Also, we very much like your suggestion of a facilitator with experience in LEAN and think the schedule you have outlined below is very workable. Thank you for taking the time to think this through on your side.

I am adding Nick Falvo to this as Kell Kelly expressed an interest in a member of his team observing.

Robert Miner

Senior Director

**Communications & External Affairs**

**BP America**

[Robert.Miner@bp.com](mailto:Robert.Miner@bp.com)

314.282.1202 (cell)

**From:** Manzanilla, Enrique [<mailto:Manzanilla.Enrique@epa.gov>]  
**Sent:** Tuesday, August 01, 2017 3:08 PM  
**To:** Strauss, Alexis; Miner, Robert  
**Cc:** Barton, Dana; Hiett, Richard; CHENG, CHRISTINA; Lyons, John  
**Subject:** Leviathan

Hello Bob

I've touched base with my team and here's a conceptual outline of next steps and a schedule.

**Week of August 13:** Hold a conference call with EPA Management Team (me, Rich Hiett and Dana Barton) with Bob and ARC Project Team to discuss expectations and framework for the Streamlining Process. I think a conference call would be enough but we could also meet in person.

**September:** EPA facilitator with LEAN experience gathers background information through discussions with ARC Project Team, EPA project team and stakeholders and develops Agenda and Process Steps.

**October:** Hold Face-to-face facilitated meeting with Project Teams and Stakeholders.

**November:** EPA facilitator documents Streamlining Process and Outcomes for participants to review/comment/agree to.

My assistant, Christina Cheng, can work your scheduler/assistant to zero in on a date the week of the 13<sup>th</sup>. I will be on the road some of that week so hopefully a mutually convenient time slot (60 minutes) will work out. If not, we can try the following week. Please let me know a contact name for Christina to work with.

Of course, feel free to call me anytime if you have any questions about our initial outline of next steps.

I look forward to working with you, your team and other stakeholders on ways to accelerate progress on this site.

Sincerely,

Enrique Manzanilla

Director, Superfund Division

US EPA Region IX

415 972 3843

**From:** Strauss, Alexis  
**Sent:** Monday, July 31, 2017 1:59 PM  
**To:** Miner, Robert <[Robert.Miner@bp.com](mailto:Robert.Miner@bp.com)>  
**Cc:** Manzanilla, Enrique <[Manzanilla.Enrique@epa.gov](mailto:Manzanilla.Enrique@epa.gov)>  
**Subject:** RE: Kell Kelly and introducing LEAN principles to Superfund sites

Dear Bob,

Yes, Enrique and I met upon my return to San Francisco and recapped the conversation you and I had. He met with his Leviathan team and will be emailing some proposed dates. We'll definitely invite Kell to send a representative, or join us if he can.

Thanks, Alexis

Alexis Strauss

Acting Regional Administrator

E.P.A. Region 9

75 Hawthorne Street

San Francisco, CA 94105

415-972-3572

**From:** Miner, Robert [<mailto:Robert.Miner@bp.com>]  
**Sent:** Monday, July 31, 2017 1:55 PM  
**To:** Strauss, Alexis <[Strauss.Alexis@epa.gov](mailto:Strauss.Alexis@epa.gov)>  
**Subject:** Kell Kelly and introducing LEAN principles to Superfund sites

Alexis –

I wanted to let you know that Bob Genovese and I had a meeting with Kell Kelly in DC today. We discussed the Yerington deferral process and then had a lengthy conversation about a number of our Superfund sites. We shared with him our ongoing conversations with you about introducing LEAN principles to the Leviathan site. He was very interested and encouraging. He asked if he could send someone from his team to the first meeting to see what lessons they could learn from the conversation that could be applied elsewhere.

Have you made any progress with your team in figuring out potential dates for a first meeting on this? We are anxious to press forward.

Robert Miner

Senior Director

**Communications & External Affairs**

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